

### MINUTES OF SEPTEMBER 12, 2007

The September 12<sup>th</sup>, 2007 meeting of the Bucks County Airport Authority was called to order at 7:30 p.m. at Doylestown Airport by Vice-Chairman Harry Scarlett. Members attending were Beans, Mininger, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of August 8<sup>th</sup>, 2007 were accepted as submitted with a motion by Mr. Mininger, second by Mr. Tollini, and passed unanimously.

#### Public Comments

There were no public comments.

#### Quakertown Airport

Bob Fowler, of Fowler Aviation, reported that he has been operating as the FBO since September 1<sup>st</sup> and has a 172 and Cirrus SR20 in the flight school. He reported that fuel sales have been brisk and things are going smoothly. He said Jesse Leayman is working for Fowler Aviation. Bob thanked the Quakertown Pilot Association for their support in his new operations at Quakertown.

#### Quakertown Pilot Association

Mr. Mininger reported the association will be hold a Young Eagle's Day this Saturday, along with the association's annual picnic.

Mr. Mininger said the ASOS monitor has been moved to the wall bracket and the association has offered to buy another bracket so that their existing monitor could also be used.

#### Doylestown Pilot Association

Rick Hadden, of the association, reported that the community picnic planned for August was postponed. He said the association will help with a rescheduled date.

Mrs. Raterman said she will contact the Doylestown Fire Company to set up a date that will be best for their members.

#### Engineer's Report

Bill Patrick, of L. Robert Kimball & Associates, reported that the Quakertown taxiway project is approximately 90-95% complete and he will schedule an inspection with PennDOT soon.

Bill said he prepared and submitted an estimate of \$2.1 million for the Quakertown runway construction. He also estimated that the project could take 3-4 months. . He said they are working with the contractor, Blooming Glen, to do some temporary repairs to the runway.

Bill reported that the subcommittee is reviewing the Quakertown ALP.

Mr. Patrick reported that there has been no response from Knight Engineering for a revised escrow amount for the Stormwater Management Project, Phase II at Doylestown Airport.

Bill reported that 11 bids were received today for the Doylestown Airport access road project, with Nimaris as the low apparent bidder at \$164,067. for the base bid and alternate #1 for the parking lot work. Bill recommending that pending review of the bid documents and PennDOT concurrence that the Authority accepts the Nimaris bid for the access road work. Mr. Tollini made the motion, seconded by Mr. Mininger, that the Authority accepts the Nimaris base bid and alternate #1 for a total of \$164,067. pending review of the bid documents and concurrence by the Bureau of Aviation. The motion carried unanimously.

Mr. Patrick said Leader Construction will be completing and returning the contract to the Authority for the Doylestown maintenance hangar roof replacement.

#### Administrators' Reports

##### Financial:

Treasurer Mininger recommended accepting the financial report as submitted and paying all bills presented including additional bills totaling \$150,432.27. He reported the bills paid in August from the project account was \$257,257.43, while bills paid from the operating account in August was \$139,432.27.

Mr. Beans made the motion to accept the financial report and to pay all bills presented. Mr. Tollini seconded the motion and it passed unanimously.

##### Administrative:

Mrs. Raterman reported the Buckingham Moms group recently held a picnic at Doylestown Airport and were able to get

Mrs. Raterman reported that the Buckingham Moms group held a picnic at Doylestown Airport and had the opportunity to sit in an aircraft cockpit.

Rick Hadden asked if the Board had considered a Master Plan presentation and the purpose of it and the legislation that resulted in the requirement. He suggested that it be given to local supervisors, civic groups, etc.

Mr. Hadden said that if the Board feels it is a worthwhile project, he will help in any way he can.

Mr. Mininger said he thought it was a good idea and thought the civic groups would be interested in such a presentation.

Solicitor's Report

Solicitor Graham said he has been in contact with the Co. Solicitor concerning the pending claim for an alleged accidental injury at Van Sant Airport. Solicitor Graham said the County is self issued so they cannot name the Airport Authority as additional insured under the existing insurance policy. He recommends that this issue be included in the management agreement for Van Sant Airport. He said the Authority could also have Van Sant added to their existing policy.

Solicitor Graham said the Fowler Aviation lease is completed and executed, and that he is working on the Wold lease for operations at Quakertown.

Solicitor Graham said he met with Carol Mannicone, of Buckingham Twp. Landscape committee, and she outlined an area between the airport and Mannerchor field in which she suggested the planting of 8 white pine trees to satisfy the East Ramp landscaping plan.

Solicitor Graham said he is attempting to get service in New York and Maryland for notification to delinquent tenants. He reported that the Doylestown grass tie-down tenant who had a judgment issued against him has removed his aircraft from the field.

Mr. Krapf said he was still holding the check that was returned from Buckingham Twp. for the submission of the land development that was returned to the Authority. Mr. Beans made the motion, seconded by Mr. Mininger, authorizing Solicitor Graham to write a letter to accompany the check when it is returned to Buckingham Township. The motion passed unanimously.

Quakertown Subcommittee

Mr. Mininger said there is a request for a proposal from Verizon for the rental of the Tech. School building. The Board asked the subcommittee to continue to discuss the matter with Verizon.

Mr. Mininger said the Sertoma fly-around has been reformatted this year.

Mr. Mininger said the Quakertown Pilot Association asked permission to use the Tech. School property for their picnic this Saturday.

Mr. Mininger said Blooming Glen hit a propane line while paving near the tech. school building. Cress Gas has given a quote of \$475. to replace the line. Mrs. Raterman was asked to get additional quotes. Blooming Glen said they can put in the conduit line.

Mr. Mininger said there is an abandoned car at the airport that will have to be removed.

Doylestown Subcommittee

Mr. Tollini said the Doylestown Airport 5010 report outlined some trees that will have to be addressed. Kimball was asked to determine the location of the trees so that a plan can be incorporated.

He reported the HVAC replacement is underway and hopefully will be completed soon.

Mrs. Raterman asked if the Authority was interested in locking in a price for the heating oil and diesel that they use at both Doylestown and Quakertown Airports and they said they are interested in doing that this year.

Mr. Tollini made the motion to fire Campbell Tree to plant the trees on the East Ramp area and to do whatever clearing is necessary. Mr. Beans seconded the motion and it passed unanimously.

Public Comment

There were no public comments.

Mr. Beans made the motion to adjourn at 8:52 p.m. Mr. Tollini seconded the motion and it carried unanimously.

Respectfully submitted,  
Colleen B. Raterman  
Administrator