

MINUTES OF OCTOBER 10, 2007

Chairman Allen Black called the October 10th, 2007 meeting of the Bucks County Airport Authority to order at 7:30 p.m. at Quakertown Airport. Members attending were Mininger and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The September 12th, 2007 minutes were accepted with a motion by Mr. Mininger, seconded by Mr. Tollini, and passed unanimously.

Public Comments

There were no public comments.

Quakertown FBO

Bob Fowler, of Fowler Aviation, reported things have gone well in his first month, with brisk fuel sales, and the flight school growing. He reported that there is a SR20 for charter, with a SR22 to be coming soon.

Quakertown Pilot Association

Dan Mitten, of the association, reported that the group had their annual picnic last month and that this Saturday they will hold a Young Eagle's Day.

Engineer's Report

Bill Patrick, of L. Robert Kimball & Associates, reported that there was a final review and inspection of the Quakertown Airport taxiway project today and a short punch list of items have been submitted to the contractor. He also gave the contractor a letter outlining the liquidated damages incurred for the project.

Mr. Patrick said several estimates have been prepared for the repair of the Quakertown runway, but will wait until the 12 year plan reviews to see where the rehabilitation is planned. Rick Holes, also of Kimball, said the total rehabilitation of the runway is approximately \$2 million.

Kimball prepared a sketch plan for additional vehicle parking at the Vo. Tech. building because a prospective tenant was interested in more parking.

Mr. Holes said that he has been working with Mr. Mininger to determine what easements to pursue for the obstruction removal project at Quakertown. Kimball has begun work for two of the easements.

Mr. Holes has also been working with Mr. Mininger on the future location of some unit hangars at Quakertown.

Mr. Patrick said he received a revised cost estimate from Knight Engineering for the Doylestown Stormwater II project and he recommends that the Authority accept the new amount.

Mr. Patrick said Mr. Holes met with the Bucks Co. Water & Sewer Authority today to review the Stormwater II project and they said they will be sending an approval letter.

He said Kimball will prepare the plans for submission to the township in the next couple weeks. Mr. Tollini made the motion, seconded by Mr. Mininger, authorizing any Board member to sign the Doylestown Stormwater Phase II contract with Buckingham Township. The motion carried unanimously.

Mr. Tollini made the motion authorizing any Board member to sign the Nimaris Construction contracts for the Doylestown access road project. Mr. Mininger seconded the motion and it passed unanimously.

Mr. Tollini asked Kimball to make sure any items to close out the East Ramp project are provided. He also asked them to provide the as-builts for Phase I of the stormwater project to the township.

Mr. Tollini made the motion, seconded by Mr. Mininger, authorizing any Board member to sign the easement for the Doylestown Stormwater Phase I project. Mr. Mininger seconded the motion and it carried unanimously.

Mr. Tollini made the motion authorizing procurement of a bond for the Stormwater Phase II project escrow and the signature of that bond by any Board member. Mr. Mininger seconded the motion and it passed unanimously.

Mr. Holes said Ron Deck of Kimball sent a revision on the Doylestown Environmental Assessment to FAA for review.

Bill Patrick said the contracts for the Doylestown maintenance hangar roof replacement have been executed and the contractor has provided a bank line of credit as requested. Bill said the project should begin in the next couple weeks.

Rick Holes said they visited Van Sant Airport today with Rob Betz of the Bureau of Aviation to get additional information for the upcoming projects. Rick said the runway area appears to be quite rocky and the regrading project may have to be adjusted. He said Kimball has been in contact with Gilmore & Associates for pricing on the borings, and

that will be forwarded to Bill Mitchell of the County Parks Department. Rick informed the Authority that bids for this project must be submitted to PennDOT prior to May 15th, 2008.

Mr. Holes said Kimball will be preparing responses to the 5010 reports for Doylestown, Quakertown, and Van Sant Airports.

Mr. Tollini made the motion that the Authority obtain liability insurance for Van Sant Airport in the amount of \$3900. Mr. Mininger seconded the motion and it carried unanimously.

Administrators' Reports

Financial:

Treasurer Mininger recommended accepting the financial report and paying all bills presented, including additional bills totaling \$483,883.83. He reported that bills paid in September from the project account were \$400,051.20, while bills paid from the operating account in September were \$100,805.06. Mr. Tollini made the motion, seconded by Mr. Mininger, to accept the financial report as submitted and pay all bills presented. The motion carried unanimously.

The Board made the decision that they will not reschedule the picnic with the Fire Co. this year due to the cooler weather and the shorter days. They will continue with a charity recognition picnic next year.

Mr. Mininger made the motion to authorize L. Robert Kimball & Associates as a "writer" for the Authority's accounts in the Bureau of Aviations new electronic grant processing system (dotGrants). Mr. Tollini seconded the motion and it passed unanimously.

Bee, Bergvall & Company submitted a letter of engagement to perform the 2007 audit for an amount not to exceed \$6500. Mr. Tollini made the motion, seconded by Mr. Mininger, to accept the Bee, Bergvall proposal to perform the 2007 audit for a cost not to exceed \$6500. The motion carried unanimously.

Solicitor's Report

Solicitor Graham said he is working with Bill Mount on the proposed Hughes lease.

Solicitor Graham said he is also working with Mr. Mount on several delinquent accounts.

Solicitor Graham reported that the owner of the aircraft near the Tech. School building has paid up his account and has a balance that will take him through the end of 2007.

Solicitor Graham said an agreement was negotiated with Buckingham Township for the leveling of the topsoil on the Landisville Road property.

Doylestown Airport Subcommittee

Mr. Tollini said that as part of closing out Phase I, the Authority planted 9 trees along the fence line. Mr. Mininger made the motion authorizing the payment of \$3760. to Campbell Tree Services for the planting of the trees. Mr. Tollini seconded the motion and it carried unanimously.

Ben Powell, of the Erwinna Fire Co., asked to be included in emergency training sessions that the Authority may hold.

Mr. Tollini reported the Unicom at Doylestown needs to be replaced and he would like to recommend that the new unit be the same as the radios installed in the maintenance equipment. Mr. Tollini made the motion, seconded by Mr. Mininger, authorizing up to \$1500. for a new Unicom for Doylestown Airport. The motion passed unanimously.

Quakertown Airport Subcommittee

Mr. Mininger said that he would like to eliminate the tie-downs that were temporarily removed as part of the taxiway project. He said the pilots have indicated that this would help the traffic flow in the fuel dispensing area, and Bob Fowler agreed.

Mr. Mininger said the NDB has been NOTAM'ed out of service by FAA and FAA will be checking it again soon. He further explained that Pennridge Airport's VOR is eliminated. Their AWOS is out of service until they are assigned a new com frequency for it.

Mr. Mininger said Verizon is presenting a new lease proposal for the tech. school building.

Public Comments

There were no public comments.

New Business

Mr. Tollini asked the administrators to assess what computer capabilities they need for the Authority office, so that plans can be made to upgrade the current equipment.

Motion to adjourn at 8:53 p.m. was made by Mr. Tollini, seconded by Mr. Mininger, and passed unanimously.

Respectfully submitted,
Colleen B. Raterman
Administrator