

MINUTES OF DECEMBER 12TH, 2007

The December 12th, 2007 meeting of the Bucks County Airport Authority was called to order by Chairman Allen Black at 7:30 p.m. at the Doylestown Airport. Members attending were Mininger, Scarlett, and Tollini, along with Solicitor Graham.

The meeting opened with the pledge of allegiance.

The minutes of November 14th, 2007 were accepted with a motion by Mr. Scarlett, a second by Mr. Tollini, and passed unanimously.

Chairman's Report

Chairman Black wished everyone a Merry Christmas.

He noted that in reviewing the financials for the meeting that the Authority spent approximately \$20,000. over budget on public relations this year. He said public relations is important, but that the Authority will look at ways to keep those expenditures under better control next year including the possibility of renegotiating the arrangement with Cabin Communications.

Public Comments

There were no public comments.

Quakertown Airport

Bob Fowler, of Fowler Aviation, reported that the weather has not been good but they are holding their own at Quakertown.

Doylestown Airport

Rick Witt, of Leading Edge Aviation, reported Santa will be arriving at Doylestown Airport by helicopter this Saturday and he expects a large crowd. The guests will be asked to park on Skyron Drive and then be shuttled over to the administration building via a school bus. Mr. Tollini volunteered to man the school bus to help with radio communications and Harry Beard said he could do it if Mr. Tollini is unavailable.

The Board authorized up to \$200. for the shuttle bus.

Quakertown Pilot Association

John Mininger said the association will hold the last Young Eagle's Day for the year this Saturday. He reported that last Saturday members of the association helped fly children

at the Reading Airport, and Quakertown Pilot Association flew 150 children that day.

Doylestown Pilot Association

Rich Hadden announced that the association has new officers for 2008, Joe Newton-President, Mike Junod-Vice President, Rick Hadden-Secretary, and Jim Sankey-Treasurer.

Joe Newton said that he is looking forward to working with the other officers and the group.

Chairman Black welcomed the new officers said the pilot associations help out the Authority in a lot of ways.

Engineer's Report

Bill Patrick, of L. Robert Kimball & Associates, reported that the Quakertown taxiway project is complete, with the exception of some pavement markings. Bill said he will check on the replacement of the old stop sign.

Mr. Mininger said he will be talking with DVRPC as to the priority to be given to the Quakertown Airport runway project for funding this year.

Mr. Patrick presented 10 copies of the Quakertown ALP for the Authority's signature and submittal to the Bureau of Aviation.

Bill said they have started preliminary work on the Quakertown RW 29 obstruction removal project and that the engineering agreement that was approved at the November meeting is ready this evening for signature.

Mr. Patrick said he has had discussions with Milford Township's engineer concerning the Fox Bindery plans and the proposed easements.

Solicitor Graham reported that any easements for the Doylestown Stormwater Management, Phase II project will have to be completed in advance of the project and will have to be attached to the contract with the township and it has to be recordable. Solicitor Graham said the easement for Phase I of the Stormwater project will be included in Phase II. He stated the township would like title insurance for the easement, but he will request approval of a certified review of ownership.

Bill said Kimball sent the letter to Mrs. Goff and she had some exceptions with the letter, she did not like the riprap stone placed along her driveway. Mr. Graham suggested that he speak with Mrs. Goff's counsel, and the Board agreed.

Mr. Patrick said that weather permitting the base course for the Doylestown driveway and parking lot will be paved this Friday. He said the remaining work will be done in the spring.

Mr. Tollini made the motion authorizing payment to Leader Construction for the replacement of the Doylestown maintenance hangar roof, upon Kimball's satisfaction that all necessary paperwork has been completed. Mr. Mininger seconded the motion and it passed unanimously.

Bill reported that Gilmore has completed the survey and geotechnical work at Van Sant Airport.

Mrs. Raterman said PennDOT wanted to point out that the bids and necessary documentation for the Van Sant grants have to be submitted by March 17th.

Administrators' Reports

Financial:

Treasurer Mininger recommended accepting the financial report and paying all bills presented including additional bills totaling \$668,166.32. He reported that bills paid from the operating account in November was \$248,628.29, while bills paid from the project account in November was \$16,933.52. Mr. Scarlett made the motion to accept the financial report and pay all bills presented. Mr. Tollini seconded the motion and it passed unanimously.

The draft 2008 budget was submitted to the Board and items discussed were building demolition, public relations, rental of the tech. school building and roof replacement. The budget will be on the January meeting agenda for approval.

Mrs. Raterman said the community food drive was successful.

She asked the Board if they wanted to continue the tree donation grant program in 2008 and they said they did, so she will send out the information.

The administrators submitted the proposed Authority meeting schedule for 2008, with all meetings to begin at 7:30 p.m. on the second Wednesday of each month, with the April, July and October meetings to be held at Quakertown Airport, and the remaining to be at Doylestown Airport. The Board accepted the proposed schedule.

Mr. Tollini made the motion, seconded by Mr. Scarlett, requesting an extension to the Doylestown Stormwater Phase I land development agreement. The motion passed unanimously.

Solicitor's Report

Mr. Tollini made the motion to offer Hughes a 6 month lease with a month-to-month after the initial 6 months. Mr. Scarlett seconded the motion and it carried unanimously.

Solicitor Graham said that two delinquent residential tenants are expected to be vacating shortly and there is a hearing tomorrow morning for another delinquent residential tenant.

Solicitor Graham said he has reviewed the proposed lease with Verizon for the tech. school and will be discussing it with Verizon's counsel. He said they are requesting that the Authority provide the engineering necessary for the additional parking. The Board feels Verizon should be responsible for that, but that the Authority will assist them in their efforts.

Quakertown Airport Subcommittee

Mr. Mininger said a formal bid will need to be gotten for the technical school roof since it will be over \$10,000.

Mr. Mininger said the residential tenants at the Hillcrest Road house will not be renewing their lease that expires at the end of January. He said the marketing of it may have to go with a real estate agent.

Mr. Mininger said he met with Bill Patrick to get a price estimate for drainage work along the north side of the D and E hangars.

Public Comments

Harry Beard, a Doylestown Airport tenant, asked the Board if it was still their policy to use RW 5 when winds are calm because he has seen some pilots who do not. The Board said this is still the policy to help with the noise abatement and that it is posted in several areas of the airport.

Joe Newton, of the pilot association, said this is an item that they will be sure to post on their new website.

The public meeting went into executive session at 9:10 p.m. to discuss litigation.

The public portion of the meeting reconvened at 9:45 p.m. with no decisions or votes to be held.

Mr. Scarlett made the motion to adjourn at 9:46 p.m. Mr. Tollini seconded the motion and it carried unanimously.

Respectfully submitted,
Colleen B. Raterman
Administrator

